

LEICESTER BOARD OF HEALTH MEETING MINUTES

January 25, 2021

6:00 PM

Conducted by remote participation

Board of Health Members in Attendance:

Chris Montiverdi, Richard Spaulding, Diane Moffat

Office of Public Health Attendees:

Francis Dagle, Board of Health Agent

Kelly Conroy, BOH Administrative Assistant

Speakers:

Michelle Buck, Director of Inspectional Services/Town Planner

Documents:

Agenda

Meeting Packet Document, dated 1/25/21

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2021 MAY -5 AM 9:20
TOWN CLERK'S OFFICE
LEICESTER, MASS

Chris Montiverdi, Chair, called the meeting to order at 6:00 PM.

C. Montiverdi did a roll call. All BOH members were present.

Motion: R. Spaulding moved to accept minutes dated December 21, 2020 as presented.

Second: D. Moffat

Discussion: None

Roll call vote: All in favor (3-0-0)

APPOINTMENTS

R. Spaulding made a motion to appoint Francis Dagle as the Health Agent for the Town of Leicester.

Second: D. Moffat

Discussion: None

Roll call vote: All in favor (3-0-0)

R. Spaulding made a motion to appoint Helen Ganas as Public Health Nurse for the Town of Leicester.

Second: D. Moffat

Discussion: None

Roll call vote: All in favor (3-0-0)

COMMUNITY HEALTH REPORT

COVID-19 Updates: The Leicester Office of Public Health, along with four additional region-based towns entered into an agreement with Harrington Hospital, in Southbridge, to administer COVID-19 vaccinations to residents. Harrington Hospital is a regional site, open to the public. The agreement will allocate appointments reserved for the Town of Leicester residents. The allocation varies depending on the quantity of vaccine received from the Commonwealth. The Health Agent has created an email listserv to identify residents that want to receive that vaccine and registers them to appointments at the Harrington site. The Health Agent has also received a list from the Senior Center Director to assist in finding appointments.

The Health Agent has published a vaccination information page on the Town of Leicester website.

On this page will be information about the stages of vaccination, along with a link to join the email distribution to be notified of vaccine updates.

The BOH Chair explained that currently there is a shortage of vaccine, and this has been a challenge for ordering at Local Boards of Health and Regional sites. Limited doses are being delivered to these sites, and the priority has been meeting the needs of mass vaccination sites.

ENVIRONMENTAL HEALTH REPORT

Food Inspection Program; There are three new establishments that will be opening in Leicester. Mi Cocina has completed the plan review process and has completed a final pre-operational inspection. Crossroads Café will be opening a full-service deli in the vacant space connected to the existing establishment. The applicant has completed a plan review application. The LOPH has provided initial feedback and is waiting for follow up questions to be answered. Dawu Café has received the Food Plan Review Application but has not submitted for review at this time.

Donation Bins; The chair reviewed the existing donation bins within the town and the new permit application to regulate them. The BOH discussed the inclusion of an annual fee as part of the application, and violation fines for locations that do stay in compliance. After some discussion, R. Spaulding, proposed a motion that stated, "The Leicester Board of Health approves the inclusion of an annual application fee of Fifty (50) dollars for each donation bin, at each location, within Leicester." D. Moffat seconded the motion. By roll call vote, all were in favor.

New Permit Application – Microblading; The LOPH received an application for a new microblading establishment, which would be regulated locally under the Body Art Regulation. The Health Agent discussed the preliminary education requirement within the regulation. Applicant had proposed taking an alternative course to fulfill the requirement, but the regulation does not make it clear if alternative courses are sufficient. Health Agent noted that alternative courses filling this requirement are common in Massachusetts. The BOH requested that the Health Agent research and make a list of courses available for applicants requesting alternative education requirement.

1110 Stafford Street; An information request was received for the file history of this property. Requestor was provided with all documents on file.

Annual Report; Annual reports were due this month. Central Massachusetts Public Health Alliance (CMPHA), was contracted to provide health services for the town through October 2021. LOPH requested that the CMPHA provide a summary report for the 10-month period to include in Leicester's Annual Report. No report has been received at this time.

EMERGENCY PREPAREDNESS REPORT

EDS Drill; A call down drill was successfully conducted for the Town's Emergency Dispensing Site (EDS). Participants in this drill included the Town Administrators Office, Police, Fire, and School Leadership.

R. Spaulding motioned that the meeting be adjourned.

Second: D. Moffat

Discussion: None

Roll call vote: All in favor (3-0-0)

The meeting adjourned at 6:40 PM.

It was noted that the next meeting will take place on Monday, February 22, 2021 at 6PM